This guide is written to serve undergraduate advisors and students in the Department of Political Science. It supplements the content of the Undergraduate (UG) Handbook which is primarily intended to explain various rules and list opportunities available to undergraduate students. Departmental advisors should feel free to check the UG Handbook and/or consult with the Undergraduate (UG) Director or UG Achievement Coordinator if they have any questions or concerns.

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I. Accessing student audits: The Degree Audit (DARS) System

The University of Cincinnati currently uses an online degree audit system (DARS). Students and faculty can access audits online; however faculty must be granted access in order to have DARS privileges. To that end an administrator in the department (Department Chair or UG Director) must email Linda Arnest (Email: arnestld@ucmail.uc.edu) to activate their Web Advisor account.

Authorizing faculty should include user name and email address of the person authorized to have a Web Advisor account and wait for email confirmation.

Once granted access, faculty and staff advisors can access their DARS account here: https://dars.uc.edu/darswebadv3593/servlet/LoginServlet

Similarly, students can check their degree progress audit (DPA) at: https://dars.uc.edu/darswebstu3593/servlet/SignInServlet

Faculty and students can sign up using their 6-digit UC username and universal password. Then, they should type in student number (UCID, and M# with capital “M” included) or search for students by their first and last name. Please, note that several students may have the same first and last name. In this case, the advisor needs to verify their student’s UCID.

Then, select the student with the correct UC ID number and hit “Continue”
Once the student is identified in the system, the advisor can select “Run a Default Programs Listed” or select a program from the list below. Note that sometimes students pursue multiple majors/ minor(s) and/ or certificate(s) and you may need to “Run a Selected Program” from a list as shown below:

Please, note that sometimes DARS takes a bit longer to open and load the audit. Be patient and do NOT hit the button multiple times.
Generally speaking, when advisors open an audit they will be asked by their advisees to provide advice about their major/minor or certificate requirements. Advisors additionally need to check several general education (gen. ed.) requirements for POL or INTA majors: (1) whether the student accumulated 120 credit hours; (2) whether the student has accordingly fulfilled the quantitative reasoning (QR) requirement; (3) in the case of International Affairs majors whether the students has correctly fulfilled the historical perspectives (HP), the foreign language (FL) and the Social Science (SS) requirements.

II. General Education Requirements

The 120 college credits
While 120-hours requirement is a part of the general education requirements and McMicken advisors are the primary contact persons, many students do not quite understand the division of labor between College (McMicken) advisors who advise students on gen. ed. requirements and the major advisors who advise solely on the major requirements. The student should also maintain a 2.0 overall GPA. That is why major advisors need to check and verify when students are indeed ready to graduate (not only if they have met the major requirements). Note, that 120 hours includes all college credits (transfer, transition, study abroad, and advanced placement/ AP and/or college plus credits). Also, when calculating the total number of college credits, DARS does not include coursework in which the student is currently enrolled but has not completed yet. Such coursework has to be added manually to the overall college credits.

In the case shown below the student has a total of 111 credit hours but these include all coursework completed prior to June 2015 and the Fall Semester 2015 registration is not included. Once they successfully complete their Fall Semester courses in December 2015, they will have a total of 111+16 or a total of 127 college credits and will meet this requirement. You can find further instructions on opening the degree audit and advising on general education requirements here:

https://www.youtube.com/watch?v=yz2fAz6fYBg
The Quantitative Reasoning (QR) Requirement
McMicken College requires all students to complete 6 (six) credit hours of QR coursework. The Political Science Department has determined that the best way to satisfy this requirement is to complete the STAT sequence STAT 1034 and STAT 1035. It is recommended but not required to complete these two courses in two consecutive semesters before taking POL 3000; however
there are no restrictions as to how this coursework can be completed or where (online, course offerings at UC Blue Ash or other places). In cases of transfer and transition students, faculty advisors should inquire or check if they have taken courses at other institutions that may count toward gen. ed. requirements. Note that we will accept calculus (MATH) courses but NOT pre-calculus courses. Also, in cases of students who have completed 200-level MATH courses before August 2012, these credits will count toward the QR requirement. Note that the department plans to revise the QR requirement during AY 2015-16. We will keep you updated once these changes are approved by the College.

Exceptions to QR requirement
It is possible to have the requirement to completed MATH/ STAT courses waived for students who have documented disabilities. In this case, the advisor should direct the student to the UG director and instruct them to bring all relevant documentation. The UG director will meet privately with the student and review the documentation and make a decision. The UG director will handle this issue confidentially. If the student is not satisfied with the UG Director’s decision, they can appeal to the Department Chair or the University Ombudsman.

The Historical Perspectives (HP) Requirement
Political Science students can complete any 1000-level HIST courses to satisfy the HP requirement, however INTA student need to complete HIST courses with international focus (NO US history courses are allowed). We have made exceptions from this requirement only for students who started coursework in the quarter system and applied for graduation before August, 2012. By and large, the department is flexible in accepting other HP courses to count toward this requirement (e.g. it can be 1000-level or an upper-level history, classics or other relevant coursework) as long as there is a substantial focus on international (non-US) historical content. In case the course is approved, the faculty advisor should contact their McMicken Advisor who will consequently process this exception. Information about college advisor is available in advisor toolbox here: https://webapps2.uc.edu/AdvisorToolBox/Login.aspx.

Go to Toolbox Services/ Advisor(s) for a list of advisors). The advisor toolbox contains also other valuable information about student’s coursework, UC class rank, and other useful information. Alternatively, students can be directed to the college advisors’ office located in French Hall West, 2nd floor, Mail Location 0037. Students should call for an appointment (typically 30 minutes) at least one day in advance 513-556-5860 or go online to student’s Blackboard page and under “My Advisor” tab choose Starfish. Further information about is available here: http://www.artsci.uc.edu/students/undergrad/advising.html

The Social Science (SS) Requirement
The Political Science department has specific courses required to fulfill the Social Science general education requirement for INTA majors: POL 2086; ECON 1001-1002; GEOG 1004, 1021. Note that POL 2086 will also count toward the major coursework. However, in most of the cases major coursework does not count toward the gen. ed. required courses and vice versa.

The Foreign Language (FL) Requirement
Political Science majors should complete 10-12 credits within a single foreign language to satisfy this college requirement. It is not different than any other major. However, International Affairs majors need to complete twice as much FL coursework. Whereas the department strongly encourages fluency in one language, which includes 10-12 credits of introductory level coursework and 10-12 credits of upper-level coursework; it is possible for the students to complete the requirement by taking 10-12 credits in two different languages (or a total of 20-24 credits). To sum up, the INTA credits can be accumulated through introductory and/or upper-level FL coursework as listed below:

**Option 1:** 10 credits beyond the A&S requirement in Arabic, Chinese, German, or Japanese

**Option 2:** 12 credits beyond the A&S requirement in French, Hebrew, or Spanish

**Option 3:** Meet the A&S requirement in any two of the following languages, pending availability: Arabic, Chinese, French, German, Modern Greek, Hebrew, Italian, Japanese, Portuguese, Russian, Spanish, Swahili, or Swedish. Further information is available in the Undergraduate Handbook.

**Exceptions to the FL requirement**

Faculty advisors should feel free to recommend the students to fulfill the requirement by taking semester-long courses abroad or shorter-term faculty-led study abroad courses offered by UC. If advisors come across a case of a student who has completed study abroad coursework but is 1-2 credits short of fulfilling the requirement, they should feel free to extend a waiver in lieu of the FL immersion. Additional courses in another language can also count. As long as students have received confirmation from their faculty advisor, they should not worry about cases when the audit indicates the requirement is not fulfilled when the coursework is listed under different categories. In these cases, the college, faculty advisors and the certifiers for graduation will count these classes manually.

Native and heritage speakers of a language different from English, if they prefer, can have the gen. ed. and INTA FL requirement waived. If they choose to do so, students still need to fulfill the remaining up to 24 credits with free elective courses. Waiver for native speakers can be obtained by showing documentation that they have completed schooling in a language of instruction different from English through the equivalent of the eighth grade. Since heritage speakers have learned the FL at home but have received little or no formal instruction in that language, they may apply for a waiver and, in this case, a native speaker of the same language on the UC Faculty (if available) will evaluate their speaking, listening, reading and writing skills. The faculty evaluator will complete the checklist and mail it to the School of World Languages and Cultures (ML 0381) for a recommendation. If an evaluator is NOT available among UC faculty, this job can be accomplished by another native speaker residing in the greater Cincinnati area (e.g. pastor at a local church, teacher, etc). The form for a waiver is available here: [www.artsci.uc.edu/content/dam/artsci/departments/german/Docs/FL_Requirement.pdf](http://www.artsci.uc.edu/content/dam/artsci/departments/german/Docs/FL_Requirement.pdf)

For additional details about INTA FL requirement, please watch the following instructional video available here: [https://www.youtube.com/watch?v=DfkscXsZLr4](https://www.youtube.com/watch?v=DfkscXsZLr4)
The audit shown below lists a case where the student has completed Arabic sequence (upper-level Arabic coursework fulfilled at American University in Cairo); QR is fulfilled by taking STAT 1034 and 1035 as required by the department and HP is fulfilled with European and Middle Eastern History coursework (HIST 1005 and 1007):

II. POL Major Advising

Political Science Required Courses
The Political Science required courses include all 4 (four) Introductory courses offered in the department POL 1010-Intro to American Politics; POL 1040-Intro to Political Theory; POL 1060-Intro to Comparative Politics and POL 1080-Introduction to International Relations, as well as POL 3000 Political Inquiry: Approaches and Methods for a total of 15 credits. If the student is in their last semester of coursework but for some reason has not completed one of the four introductory courses, the advisor can issue a waiver by allowing the student to substitute an Intro course with an upper-level equivalent POL course in the same sub-field (American Politics, Political Theory, Comparative Politics and International Relations) in lieu of the missing Intro-level course. For example if the students has not completed POL 1080, they can be encouraged to take 3080 instead. This exception will be handled manually; however, the student and UG Director need to be informed about it.

In the case of the sample audit listed below, the student has completed POL 1010, 1060, 1080 but needs to take POL 1040 and 3000 (6 credits):
**Areas of Emphasis Coursework**

Students should complete at least one upper-level (2000-level or higher) POL course in each of the 4 (four) categories or sub-fields of Political Science American Politics, Political Theory, Comparative Politics, and International Relations. They should also complete a Capstone. Students are required to accumulate a total of 24 hours to satisfy this requirement. They can take as many additional courses from any groupings. Note that the department usually offers only one upper-level Political Theory course per semester and advanced students (juniors, seniors) should sign up as soon as registration opens to fulfill the requirement. No waivers will be extended if the student has fulfilled all other requirements but lacks Political Theory coursework to graduate. Only on rare cases the UG director can approve waivers with coursework that has significant theoretical emphasis (such as POL 3060, 3080 or a relevant PHIL class).

**POL Capstone Requirement**

POL must complete a capstone senior project that requires a research project, paper and a presentation. The course should be scheduled in their senior year (Fall or Spring Semesters) and only in rare occasions in their junior (third) year. It is highly recommended to complete POL 3000 before students sign up for their capstone project. There are three ways to fulfill the capstone requirement:

Option 1: POL majors can sign up for one of the following 6000-level classes as their Senior Project: POL 5111/6011, 6115/6015, 5136/6036, 5164/6064, 5165/6065, 5168/6068, 5176/6076, 5177/6077, 5180/6080, 5183/6083, 5184/6084, 5186/6086, 5189/6089, 5193/6093, 5035C. Note that courses whose first two digits begin with 51 are exactly the same as those whose first two digits begin with 60. This is done for administrative purposes only. The department usually schedules 2-3 of these classes every semester. Each 51/6000-level class counts only once toward the 24-credit hour Area of Emphasis coursework; the class can also satisfy a requirement in the respective sub-field (e.g., American Politics, Comparative Politics, or
International Relations) and the capstone requirement at the same time. Students can complete multiple 6000-level classes; only one will serve as a capstone.

**Option 2:** Recommended only for students with a major GPA of 3.67 at graduation who qualify for high departmental honors or students who may not qualify for high departmental honors but have at least a 3.4 GPA in the major. POL majors can complete any POL 7000-level graduate seminar for undergraduate credit (one semester) with permission of instructor. Note that most of the times the 7000-level POL seminar is NOT listed under capstone on the audit but will be counted manually (we will not process this as a degree audit exception; the major advisors and the certifier are aware).

**Option 3:** Students can complete POL 5000 and 5001 Senior Thesis. This option is recommended if the following criteria are met: (1) the student has already identified a research project and faculty in Political Science or similar discipline and the latter have agreed to supervise the thesis research; (2) the student maintains 3.0 or higher GPA or are eligible for departmental high honors. In this case, the advisor should contact the UG Director and the supervising faculty and have the latter confirm that they are indeed willing to supervise the research and that the director approves of this plan. Depending on the scope of the project the student can plan to take both POL 5000 and 5001 (in this case the student will be assigned an “In progress” grade for 5000 until 5001 is completed), or only POL 5000. POL5000 and 5001 should be completed sequentially Fall-Spring or Spring-Fall Semesters. They are NOT listed in the summer schedules and students cannot earn credit during the Summer Semester.

Additional details about POL major advising are available in the video below: [https://www.youtube.com/watch?v=lr_odIwqDMc&feature=youtu.be](https://www.youtube.com/watch?v=lr_odIwqDMc&feature=youtu.be)

Note that POL majors need to maintain 2.0 GPA in the major (and also 2.0 overall GPA) to be certified that they have met all requirements to graduate. In the case of the student shown below, he or she needs to take one American Politics, one Political Theory and a capstone course to fulfill all area of emphasis requirements:
III. INTA Major Advising

International Affairs Core

International Affairs core courses include any 3 (three) of the four introductory Political Science courses: POL 1010-Intro to American Politics; POL 1040-Intro to Political Theory; POL 1060-Intro to Comparative Politics and POL 1080-Introduction to International Relations, as well as POL 3000 Political Inquiry: Approaches and Methods for a total coursework on 12 credits. INTA major advisors should encourage students to complete POL 1060 and 1080, as well as one of the other two introductory courses: POL 1010 or 1040.

If the student is in their last semester of coursework but for some reason has not completed one of the four introductory courses, it is possible to replace this intro-level coursework with an upper-level course in the same sub-field in lieu of the missing Intro-level course (e.g. take 3080 in lieu of 1080) but the advisor should consult with the UG Director.

The audit below shows that the student has fulfilled the International Affairs Core requirement:
International Affairs Capstone & Groupings Requirement

Students should complete a minimum of 24 hours to fulfill this requirement. Additionally, they need to take at least one course from each of the following four groupings: (1) Comparative Studies; (2) International Economics; (3) International Politics & Political Theory and; (4) Foreign Policy, History & Diplomacy. Beyond those four courses, students need to complete a Capstone course which also counts toward the 24 credits and satisfies one of the four INTA groupings.

Due to the interdisciplinary nature of the INTA major, students often complete courses that are not listed in their curriculum via study abroad and/ or transfer credits. In this case, the major advisors along with the UG director should assess every course separately and decide if they can be accepted or not. They have the right to request syllabi, other course materials and/ or relevant information that will help them to assess the course accurately. If there is similarity with UC’s offerings, it is recommended to assign the UC course code (see attached Appendix 2 with list of POL courses), so the student can avoid repeating the same or a similar course. Alternatively, if the student has taken a course not offered at UC, it is recommended to assign a ghost code (such as POL 20XX or 30XX, see 14FS POL2***102 shown in picture below) and identify the correct grouping or consequently list the course under “Optional Electives.” All interdisciplinary courses NOT listed on e-curriculum are normally accepted as “Optional Electives.”

INTA Capstone Requirement

Similar to POL, INTA must complete a capstone senior project that requires a research project, paper and presentation. The course should be scheduled in their senior year (Fall or Spring Semesters) and only in rare occasions in their junior (third) year. It is highly recommended to complete POL 3000 before students sign up for their capstone project. There are four ways to fulfill the capstone requirement:

Option 1: INTA majors can sign up for one of the following 6000-level classes as their Senior Project: POL 5161/6061, 5164/6064, 5165/6065, 5168/6068, 5176/6076, 5177/6077, 5180/6080, 5183/6083, 5184/6084, 5186/6086, 5189/6089, 5035C. As explained earlier in this guide, courses whose first two digits begin with 51 are exactly the same as those whose first two digits begin with 60. This is done for administrative purposes only.

Note that classes with focus in American Politics cannot fulfill this requirement for INTA majors. The department usually schedules 2-3 of these classes every semester. Each 5100/6000-level class counts only once toward the 24-credit hour International Affairs Capstone & Groupings Requirement; the class can also satisfy a requirement in the respective grouping (e.g.,
Comparative Studies; International Economics; International Politics & Political Theory and; Foreign Policy, History & Diplomacy) and the capstone requirement at the same time. Students can complete multiple 5100/6000-level classes; only one will serve as a capstone.

**Option 2:** Recommended only for students with a major GPA of 3.67 at graduation who qualify for high departmental honors or students who may not qualify for high departmental honors but have at least a 3.4 GPA in the major. Students can complete any POL 7000-level graduate seminar for undergraduate credit (one semester) with permission of instructor. Note that POL 7010 Pro-seminar in American Political Institutions is NOT allowed. Most of the times the 7000-level POL seminar will NOT appear under capstone on the audit but will be counted manually (we will not process this as a DARS exception, the major advisors and the certifier are aware).

**Option 3:** Students can complete POL 5000 and 5001 Senior Thesis. This option is recommended if the following criteria are met: (1) the student has already identified a research project in the area of International Affairs; (2) a faculty in Political Science or similar discipline and the latter have agreed to supervise the thesis research; (3) the student maintains 3.0 or higher GPA or are possibly eligible for departmental high honors. In this case, the advisor should contact the UG Director and the supervising faculty and have the latter confirm that they are indeed willing to supervise the research and that the director approves of this plan. Depending on the scope of the project the student can plan to take POL 5000 and 5001 (in this case the student will be assigned a P or “In progress” grade in 5000 until 5001 is completed) or only POL 5000. POL 5000 and 5001 should be completed sequentially Fall-Spring or Spring-Fall Semesters. They are NOT listed in the summer schedules and students cannot earn credits during the Summer Semester.

**Option 4:** INTA majors may complete the capstone requirement for students majoring in geography (GEOG: 5000-5007) or Asian studies (AIST: 5091). No other majors (e.g. history or economics) capstone is allowed but it is possible to have an advisor from these disciplines supervising an INTA research project. GEOG cannot count for high departmental honors; AIST coursework can be accepted with permission from the UG director.

Additional details about INTA major advising are available in the video below: https://www.youtube.com/watch?v=oLHAb4B1seQ&feature=youtu.be

Competing capstone requirement for INTA majors outside of the department (e.g. via study abroad coursework and/ or in another department) is NOT impossible but can be done only in rare occasions and requires authorization by the UG Director. The UG Director must have a compelling reason to authorize such an exception.

More information about the POL and INTA capstone requirement is available in this video: https://www.youtube.com/watch?v=Y3VjL82cTs0&feature=youtu.be

Note that POL majors need to maintain 2.0 GPA in the major (and also 2.0 overall GPA) to be certified that they have met all requirements to graduate. In the case of the student below, he or she has fulfilled all the INTA requirements (despite the red color of the audit!). However, the capstone is fulfilled with POL 6083 (China and America). Since their GPA in the major is 3.78, the student is eligible for high departmental honors which is why they have registered for POL 7069 in the Fall of 2015 as shown below.

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IV. Other Specific POL and INTA Major Requirements

Internship for Academic Credit

The Political Science Department offers Internship for Academic Credit jointly with the Division for Professional Practice and Experiential Learning (ProPel). In order to be eligible for academic credit, POL and INTA students pursuing internships should be in good standing with 2.75 GPA or higher and must have completed at least 18 credits in their major prior to the academic term during which they start their internship or enroll in the course.

Availability: Internships are available locally, nationally and internationally. The Political Science Department maintains a database of internships. For additional information please, visit the Department’s page on Blackboard: https://canopy.uc.edu/webapps/portal/frameset.jsp
Placements are available with agencies that are involved in a variety of areas, including law, government, and the electoral process, as well as diverse international, human rights, civic and public policy concerns. However, the department does not endorse any political party, politician, or ideology or position in doing so. The Division of Professional Practice and Experiential Learning (ProPEL) organizes regularly interview days on campus with prospective providers and can direct interested students to internships in Political Science and International Affairs. For details contact Prof. Brodie Theis at Brodie.Theis@uc.edu or 513-556-0387. For details about these and other opportunities contact the Undergraduate Achievement Coordinator Prof. David Niven (email: David.Niven@uc.edu).

There are two separate tracks to complete the internship: The first track (recommended by the Political Science Department and ProPEL) consists of a two-term sequence. In the first term students will sign up for PD 3000 when they will explore Academic Internships (3 credit hours, online and face-to-face instruction); they will interview for various internship positions or will try to find internships on their own. In the second term student will sign up for INT 3001 (customized specifically for POL or INTA academic internships). To earn 3 credits students should complete a reflection paper (8-10 pages, 2,500-3,000 words) that surveys academic literature on the topic of their internship and explains the theoretical implications of their practical experience.

The second track is recommended for students who have already arranged an internship program on their own and whose project involves more that 120-150 hours of work on the site. In this case, the student will register for POL 4090 or INT 3090 and will need to verify with the Undergraduate Achievement Coordinator the exact number of credits that the student should sign up for. POL and INTA majors who complete this track can choose on their own if they want to also take PD 3000. In order to earn up to 3 credit hours toward their major coursework, POL and INTA students should sign up for INT 3090 (or POL 4090 if offered). INTA 3090 is customized solely POL and INTA majors; to earn academic credit students should complete a reflection paper (8-10 pages, 2,500-3,000 words) that surveys academic literature on the topic of their internship and explains the theoretical implications of their practical experience. The paper will be graded by the UG Achievement Coordinator. Note that this track applies only to students who have not completed INT 3001 (if they have completed POL 4090 or INT 3001, then INT 3090 coursework will only count as free electives, but NOT toward the major). Check the UG Handbook and the Department’s website for details:
www.artsci.uc.edu/content/dam/artsci/departments/political%20science/Docs/Form_Capstone_Internship_Credit.doc

Washington Center (TWC) Coursework
Students who have completed a semester-long program offered via the Washington Center (TWC) typically receive 15 UC credits and up to 6 of these credits could count toward the POL major or INTA major (under the “Optional Electives” grouping). The remaining credits would count toward free electives. Students should contact Prof. Brodie Theis from ProPEL at Brodie.Theis@uc.edu or 513-556-0387. TWC students usually prepare an Internship Portfolio which should be presented to the UG Achievement Coordinator for their approval.
Study Abroad Coursework

Students can earn academic credit through various study abroad opportunities. Most of them include a semester or year abroad and are coordinated by UC International (except the internship opportunities such as the Singapore experience which are coordinated by ProPEL). UC students are required to meet with their major advisor who can review and approve the coursework and sign an online or paper form. The advisors should feel free to direct the students toward the UG Director; however they can also process these forms per their discretion.

Most of the rules for assessing coursework transferred from another institution also apply for assessing study abroad courses. First, if the advisor is not sure about the course content, they can request syllabi, other course materials and/or relevant information to assess the quality and content of the offering. If there is similarity with UC’s offerings, it is recommended to assign a UC course code (see attached Appendix 2 with list of our POL courses), so the student can avoid repeating the same or similar courses when they return to UC. If the student has selected another class from HIST, GEOG, ECON, SOC, or another discipline, the advisor can check their offerings on e-Curriculum or refer the case to the UG Director. Alternatively, if the student has taken a course not offered at UC, it is recommended to assign a ghost code (e.g. POL 20XX or 30XX) and identify the correct grouping or list the course under “Optional Electives.” All interdisciplinary courses NOT listed on e-curriculum are normally accepted as “Optional Electives.”

V. POL Minor

POL minor is structured fairly simply: we require 3 (three) of the 4 (four) introductory courses (POL 1010, 1040, 1060 and 1080) and any 4 (four) upper-level POL courses. Transfer credits from study abroad are allowed, but advisor(s) should be careful to make sure that at least a part of the coursework is completed on UC’s Main (Clifton) Campus. We will accept 3 credits of internship from TWC or other forms of experiential learning toward the POL minor as well. INTA majors who are interested to add the minor can do so without additional work. However, it more beneficial for them to consider the pursuit of a double (POL and INTA) major.

VI. Certificates and Other Relevant Coursework

POL and INTA should be encouraged to pursue one or several of our certificates based on their academic interests and professional plans and/or aspirations. We currently offer interdisciplinary certificates in Security Studies, Cybersecurity and International Human Rights. Students should understand that our curricula in the two majors are set in a way that encourages the pursuit of certificate(s), minor(s) or possibly another major. If carefully planned, a large part of the coursework in the certificate(s) should overlap with the coursework in their respective major.

If students choose to pursue major, minor(s) or certificates outside of the department, they should be encouraged to stay in contact with their advisor and check in with them to make sure that they utilize the remaining coursework most efficiently so they are on track to complete the requirements for the other programs well. For example, the audit listed below shows that the student pursues a Minor in Arabic Language & Culture, which is an excellent choice as some of the coursework coincides with the INTA major and the Security Studies Certificate. To that end, the student should be encouraged to discuss the progress toward their minor with, the coordinator/advisor for this program, Dr. Frederic Kadora.
For details about academic advising, please refer to the Undergraduate Handbook and feel free to contact the UG Director or the UG Achievement Coordinator.